

Palm Beach County HIV CARE Council  
CARE Council Meeting  
*Monday, August 28, 2017*

Minutes

**Members Present**

Mary Kannel  
Don Hilliard  
Kim Enright  
Patrice Huntley  
Olga Sierra  
Mark White  
Vicki Krusel  
Wisny Marcellus  
Thomas McKissack  
Kristen Harrington

**Guests**

Germaine Newton  
Rik Pavlescak  
Chris McCoy  
Beatrice Manning  
Phil Dulmage  
Rob Scott  
Marie Presmy  
Victoria Rojas  
Mike Rizzo

**Members Present**

Glenn Krabec  
Yen Vassell  
Quinton Dames  
Lilia Perez  
Jeannette Tomici  
**Members Absent**  
\*Shirley Samples  
\*Mary Jane Reynolds  
Chris Dowden  
Cecil Smith

**CARE Council Staff**

Shirley White

Anne Costello  
Brittney Roumou  
Donna Sabatino  
Miguel Vazquez  
Joanna Arthelus  
Nathan Unger  
Psyche Doe  
Marcio Orellana  
Sinteria Cooper

**Grantee Staff**

Berthline Isma  
Shoshana Ringer  
Frank Frank  
Helene Hvizd  
Melissa Silvagnoli  
Matthew Tochtenhagen  
Mary Woodard  
Neeta Mahani  
Anna Balla  
Taruna Malhotra

**Lead Agency/Support Staff**

Indira Case  
Anil Pandya

Shermaine Taylor  
Richardo Jackson  
Briana Salter  
Nadienku Sanz  
Geraldine Pierre  
Leroy Rouse  
Gail Stein

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:08p.m. by Chair, Kimberly Rommel-Enright, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. **Motion** by Thomas McKissack, **second** by Glenn Krabec to accept the excused absence of Mary Jane Reynolds and Shirley Samples. **Motion carried.**

- IV. A motion for new members from the Membership Committee is added as New Business “B”. **Motion** by Glenn Krabec, **second** by Thomas McKissack to accept the August 28, 2017 CARE Council Meeting Agenda as amended. **Motion carried.**
- V. **Motion** by Don Hilliard, **second** by Thomas McKissack to accept the July 24, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair reiterated her stance on respect. Respect for everyone, we all need to respect one another and everyone we meet, especially as a CARE Council member. She stated she will not tolerate disrespect. She also wants to make sure everyone understands what is happening as we are going through. She asked that people please speak up if they do not understand something. She wants to make sure we are making informed decisions.

The Chair asked Helene Hvizd to introduce Mary Woodard, the new Ryan White Program Manager. Mary gave a description of her professional background.

- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** Indira Case, Community Relations Coordinator, HCSEF – Recruitment Strategies. Ms. Case provided a very informative PowerPoint presentation on the membership process and strategies for recruitment.
- IX. **Standing Reports & Updates:**
- A. **Legislative/ACA Update:** Vicki Krusel stated she has no legislative update regarding the Affordable Care Act. She reminded that open enrollment is shorter this year, November 1 – December 15. The Healthcare subcommittee has been meeting to discuss strategies and how we are going to get everyone enrolled in a smaller time period. She and Marcia Hayden are in the process of training all case managers and ADAP staff on any update and changes, kind of an ACA 101 update plus procedure updates.
- B. **CPP Updates:** Rob Scott informed that at the last CPP meeting they did something unique, they broke out into their subcommittees. The three subcommittees met – Membership and Recruitment, Education Strategy, and the Health Equity and Redbook subcommittee. They have two more meetings this year; the next meeting is Friday, September 15, 2017 at Families First and the final meeting will be November 17 at Florida Department of Health.

Briana Salter is a Community Health Educator with Planned Parenthood; she introduced herself and stated that she is interested in joining the Council because in her range of work she deals with mainly middle and high school students especially in low-income areas that are at a higher risk for coming in contact with STDs such as HIV/AIDS.

- C. Part B Report:** Psyche Doe provided and reviewed the Part B expenditure, ADAP/Patient Care, Summary of the HIV Epidemic in Florida, 2016, and HIV Cases by Year of Diagnosis, Palm Beach County, 2017-2016 documents. Psyche informed that Florida Charts have been updated with the 2016 data. She has the epi profile you can send her an email if you want that information, she did not print it because it is a large file. Tallahassee is still working on the STD, TB and Hepatitis sections; once it's completed she can send the completed epi file. The partnership slide set should be available by the middle or the end of September.
- D. HOPWA:** Mark White stated they had a HOPWA nationwide conference a few weeks ago for the first time in five years and over 1,000 people attended. They received bad news regarding their allocations for next year, looks like they will be getting close to a 12% cut – down about \$390,000. He is optimistic that everybody that's housed currently with the HOPWA voucher will remain housed. They have a year to decide how that is going to be divided between Jerome Golden and the Housing Authority. Everybody that is in the pipeline to come off the waiting list and that has been processed will continue to get those vouchers but when that group is done, we will not take anybody off for a few months until we digest the changes. For this year they have received \$3.2 million in grant, with the 12% cut it will be about \$2.8 million.
- E. C.A.G.:** Germaine Newton introduced himself as the C.A.G. representative. He stated that he is working with the Community Awareness Committee to schedule the 2<sup>nd</sup> public forum. They are partnering with the Urban League for this public forum but they are having an issue with the Community Awareness Committee Chair not being present for the meetings. The results of the Needs Assessment will be the topic of discuss for the public forum.
- F. Part A Report:** Mary Woodard announce there were six providers to submit proposals, the review panel orientation is scheduled for August 31, the panel review is scheduled for September 11 and the second date if needed is September 12. A grant writer have been secured for the grant application process to start September 5. Shoshana Ringer gave an update on the Peer Mentor Program. Our current Peer Mentor service is not a HRSA defined service category. The discussion of how to handle this issue have been brought to the Planning, Quality Management & Evaluation, and Priorities & Allocations committees, the consensus so far is not to fund a new service category and to propose reallocation of the current funding money into other service categories. It was requested that the grantee come back to the Priorities & Allocations committee in September with some kind of recommendations of where the money should be reallocated, it have to be reallocated into existing categories. We have to vote on a grant application budget in September to start for March 1, 2018. We have been informed that we are allowed to continue throughout this grant year with current program in place.
- G. Expenditure Report:** Frank Frank provided the RW GY17 Reimbursements. We have \$1,589,325.21 currently spent, which is around 25%. We have all of our contracts in place. We are currently at 80% core medical, which is good.
- H. Membership:** Thomas McKissack reported that there a two individuals to move forward for membership.

- I. **LPAP:** No update to report.
- J. **P & A:** No update to report.

**X. Unfinished Business and General Orders:** There was none.

**XI. New Business**

- A. Vote: Approval of Committee Recommendations:  
**Lilia Perez – FoundCare, Patrice Huntley – Compass, Quinton Dames – FoundCare, and Kristen Harrington – AIDS Healthcare Foundation all abstained.**

**Motion carried** to approve the Priorities and Allocations Committee recommendation of funding \$70,000 in Specialty Medical, \$88,286 in Health Insurance, \$10,000 in Medical Case Management, \$13,746 in Residential Substance Abuse, \$9,700 in Medical Transportation, and \$6,927 in Non-medical Case Management – Support.

- B. Membership Committee Recommendations:  
The Membership Committee recommends the approval of Robert Scott to seat #29 and Christopher McCoy to seat #25 for membership on the CARE Council. **Motion carried.**

**XII. Other Business:** There was no other business.

**XIII. Announcements:**

Chair Workshop tomorrow, August 29 at Mayme Frederick @ 1:00pm.

Kristen Harrington was approved by the Board of County Commissioners for membership to the CARE Council. Congratulations, Kristen!

November 16 from 5:00pm – 8:00pm, Compass will have enrollment available to the entire community by way of the Health Council of Southeast Florida.

Glory Days is opening in two weeks, it's a musical. Kim Enright has flyers and if anyone is interested please see her as they do have discounted tickets available.

**XIV. Adjournment:** With no further business, the CARE Council Meeting adjourned at 3:31p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 09/25/17sw.